

## Sanction Procedures

Failure to adhere to any of these expectations will result in the following two step process:

1. First Occurrence

The student intern will be scheduled for a conference with both the Department Chair and practicum instructor to discuss the problem and to receive a letter stating that he/she is on probation. A letter and phone conversation will suffice if the student intern is out of state.

2. Second Occurrence

The student intern will be removed from the student internship experience and an "F" will be reported as the final grade.

I, (print name) \_\_\_\_\_ understand the student internship expectations presented above as well as the sanctioning procedures that will be followed if I fail to adhere to these expectations.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Site Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_