

## Harmonize Introduction Forum

Criteria	Novice	Competent	Proficient	Points
<b>Content</b>	Does not include required content.	Some content missing.	Information included in post includes all required content	/3
<b>Responses</b>	Responses are generic and does not seek to continue a conversation.	One response is generic but the other post seeks to continue a conversation.	Both responses seek to continue a conversation.	/3
<b>Timeliness</b>	Initial post and responses are not submitted on time or at all.	Initial post deadline is met, but one response is late or not completed at all.	Initial post and responses are submitted on time.	/2
<b>Formatting</b>	Numerous spelling, grammar errors	Five to seven grammar/spelling errors	Less than 5 grammar/spelling errors.	/2
<b>Total</b>				/10

Additional Comments: